

St. Charles Master Gardeners
Steering Committee Email Vote on Memorandum of Understanding
January 31, 2025

President Laura Steimel shared the proposed Memorandum of Understanding (MOU) between the St. Charles County Extension Council and the St. Charles County Master Gardener Chapter via email with the Steering Committee on January 17, 2025. The purpose of the MOU is to clarify the relationship between the Council, University of Missouri Extension and the St. Charles County chapter. The Steering Committee would vote on the MOU at the February Steering Committee meeting.

At the urging of the St. Charles County Extension Council, on January 31, 2025, Laura asked for an email vote on the MOU because the Council requested expedited handling because the matter had been under review since Fall 2024.

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| Email Recipients: | President: | Laura Steimel | Demo Garden Leads: | Cindy Platzer |
| | Vice President: | Jackie Johnson | Education/Hortline: | Patti Kolek |
| | Secretary: | Sandra Newsom | Plant Sale Coordinator: | Donna Lindsey |
| | Treasurer: | Rebecca Poon | | |

Donna Lindsey made a motion to approve the proposed MOU. The motion was seconded by Jackie Johnson. Comments were shared about: 1) clarifying language regarding financial responsibility for lawn care equipment supplies; 2) the need to discuss the MOU in person at the February Steering Committee meeting; and 3) the requirement that the Chapter post the Steering Committee minutes on the Chapter website but no mention of posting the General Membership Meeting minutes. The motion was unanimously approved as presented with no revisions suggested.

Respectfully submitted,



Sandra Newsom, Secretary