

St Charles County Master Gardener
Steering Committee Meeting Minutes (Final)
Friday, 10 December 2021

Attendees: Joe Walker, Rebekah Davis, Rebecca Poon, Jan Carron, Cindy Platzer, Marsha Brown, Patti Kolek, Del Moeller, Debi Kelly, Mary Medina

Call to Order: Joe Walker called the meeting to order at 9:06 AM
The Steering Committee met in Room C at the Extension Center

Secretary's Report: Rebekah Davis- Steering Committee meeting minutes for Friday, 12 November 2021 were approved as written.

Treasurer's Report: Rebecca Poon- Rebecca Poon reported the net monthly change for November. End of November 2021 cash in bank was identified. Unallocated dollars were shown. Remaining Demo Garden allocation was shown. Revenue, expenses, net income and net charges were shown. Rebecca mentioned that there were several charges with wrongly assigned categories that were being resolved.

MU Horticulturalist Specialist: Debi Kelly- Debi Kelly is the Horticulture Specialist for Jefferson County and is assisting us along with Jodi Squires until we have a new Hort Specialist to replace Justin Keay. Debi Kelly mentioned that per the last Extension Council meeting there are two candidates for Justin's position and the CES (Community Engagement Specialist) position. These candidates will be interviewed in December.

Debi Kelly gave Del Moeller the recommendation that based on soil test results, the Pantry Garden beds are all high in organic matter content and no fertilizer (aside from maybe Nitrogen) is needed. Most beds have excessive Phosphorus. Two beds are low in Potassium. Nitrogen-fixing cover crops would be ideal for all beds.

The MU Extension Town Halls will become "The Garden Hour with MU Extension" starting January with weekly occurrences beginning in April.

Committee Reports-

Membership & CE/AT: Waneta Parmenter, Bonnie Winkeler- Joe Walker reported for Waneta Parmenter that at last check, the membership was at a ratio of 47:70 that had yet to report any hours for 2021.

Marsha Brown presented the reading for CE parameters recommendations to the group for Bonnie Winkeler. Joe Walker will email these recommendations to the SC for voting to approve them via email.

Plant Sale: Marsha Brown, Libby Wilson- Marsha Brown reported Seeding party dates are scheduled. The group discussed the event setup, particularly potential COVID concerns.

Communication: Mary Medina, Mary Carey-
Roger Davis and Shelby Miller have agreed to assist with our website.

Demo Gardens: Cindy Platzer, Marsha Brown-
Training orientation: January meeting during seeding party is canceled. Cindy Platzer wants to do a similar meet the Demo gardens like what we did at the October membership meeting. Cindy is putting emails together to send to Trainees.

The Great Rivers Greenway is in the process of planning a path that will go through part of the Extension property. The Leads will be accounting for this going forward.

Garden Leads had their December meeting, budgets were discussed.

Tours of the Demo Gardens are being setup through the County Library, Cindy is organizing specialty tours to offer.

Speakers: Val Mertz-
Joe Walker reported that plaques have been ordered for the Paul Hendricks Award. Val Mertz is accepting suggestions for speakers. Debi Kelly mentioned one of her chapter's members, Liz Kopelan, has a presentation on native plants.

Our January and February 2022 general membership meetings will be at the Spencer Library.

Hort Line: Patti Kolek-
Patti Kolek reported most of the recent contacts have been inquiring about MG Training. The group discussed that class registration hasn't opened yet for January 2022 online training.

Education: Jan Carron-
Jan Carron gave an update on the Dig-In: Eventbrite registration begins the first of January. Speakers, topics, and bios are finished.

Other status and information reports-

New Business:
Spencer Library meeting room has been reserved for our January and February general meetings, there was no availability for the month of March.

Laura Steimel is organizing a holiday paper drive. More info will be in the upcoming Monday Newsletter.

Outreach Initiatives Processing: The Steering Committee discussed the need to establish an Ad-Hoc Committee to formalize the processes of handling requests for MG assistance and involvement. Rebekah Davis made the motion to "Create an Ad-hoc committee to produce procedures that document the steps to handle these types of requests in the future. Requests being the outreach initiatives." The motion was seconded and approved.

Old Business:
501c(3) Update and By-laws Discussion: Marsha Brown discussed changes that will

need to be made to the By-laws with the group. The group also discussed By-law statements pertaining to absentee ballots, SC voting structure, and possibly future electronic voting in the event where in-person voting cannot happen. Debi Kelly mentioned her chapter uses Qualtrics for electronic voting. Marsha will writeup by-law changes into a proposal for SC and membership.

Good of the Order:

The next Steering Committee is scheduled for January 14, 2022

Meeting was adjourned at 11:38 AM

Respectfully submitted,
Rebekah Davis