

St Charles County Master Gardener  
Steering Committee Meeting Minutes (Final)

Friday, 8 October 2021

Attendees: Joe Walker, Jan Carron, Rebekah Davis, Rebecca Poon, Cindy Platzer, Marsha Brown, Justin Keay, Libby Wilson, Patti Kolek, Nancy Torke. Laura Steimel

Call to Order: Joe Walker called the meeting to order at 9:05 AM  
Beka Davis confirmed Quorum. The Steering Committee met virtually on Zoom

Secretary's Report: Rebekah Davis- Steering Committee meeting minutes for Friday, 10 September 2021 were approved as written.

Treasurer's Report: Rebecca Poon- Rebecca reported the net monthly change for September. End of September 2021 cash in bank was identified. Unallocated dollars were shown. Revenue, expenses and net income were shown. Funds remaining vs beginning budgets by class were shown.

MU Horticulturalist Specialist: Justin Keay-  
Transition Plan – Horticulture Coverage Support for St. Charles County: Justin Keay is still working out a plan to assist with transition and will let the SC know when they are finalized. Justin will begin work in Pike County beginning in November.

Justin Keay is working with Brenda Doll as Extension is working on the submission processes. The group discussed approval processes for reimbursements.

### **Committee Reports-**

Membership: Waneta Parmenter, Bonnie Winkeler-  
People are starting to get their hours into the database and are contacting Membership if they have questions. Waneta Parmenter is working on some revisions to guidelines for reporting hours and having a link placed on the Monday newsletter. Membership Committee is beginning database review in preparation for year end.

CE and AT: Bonnie Winkeler-  
Bonnie Winkeler will continue to send requirements for Advanced Master Gardener to Mary to be included with the Monday newsletter.

Plant Sale: Marsha Brown, Libby Wilson-  
Marsha Brown reported receiving some of the Hummerts orders for the 2022 plant sales. Seeding will begin in December 2021.

Greenhouse: Laura Steimel, Nancy Torke-  
Laura Steimel reported that GH cleanup and flooring installation will occur tomorrow (Oct. 9<sup>th</sup>).

Communication: Mary Medina, Mary Carey-

The group discussed that continuing to pursue YouTube going forward will require further consideration. Alexandra McKenney's position was also mentioned, social media coverage and support for the group going forward is not guaranteed.

Demo Gardens: Cindy Platzer, Marsha Brown-

Cindy Platzer reported two tours occurred in the gardens last month with about ten participants each. Cindy plans to arrange more tours over the winter season for next year.

Disposal of excess woody compost material- Cindy and Del Moeller will meet and discuss with the Compost Lead whether it will be feasible to use more woody materials in the compost going forward.

Monarch tagging status- The activity was fun, there was interest expressed in rearing monarchs next year so Cindy Platzer will be investigating that. Bird nests are being collected now for an educational display. The Demo Gardens are currently fully staffed however Cindy is in the process of checking that all current Leads will stay on for next year.

Speakers: Val Mertz-

October 28th Meeting (last meeting of the year)

Large meeting room is reserved at Community Commons at Spencer Library, Will try to also Zoom. Major activities will be to allow committees and garden leads to share status for 2021 and goals for 2022. Also a normal business meeting regarding minutes and treasurer's report.

The group will discuss having a holiday social event in the same facility on a date not the week of Thanksgiving, possibly with a paper products collection, cookies, book exchange or something similar. Joe Walker also mentioned the Extension Council is considering increasing the max capacity of Room C at the Extension office.

Hort Line: Patti Kolek-

Patti Kolek reports the HL has been busy with tree and shrub questions. Winter call-in will start within the next several weeks. The HortLine is done at the St Charles Farmers Market for this year and is looking forward to participating next year.

Education: Jan Carron-

Dig In planning status: Jan Carron reported that presentations are being finalized.

Next committee meeting is October 12th and will be via Zoom.

Looking for a replacement Education Committee chair for when Jan Carron moves to Ste. Genevieve in 2022. Also looking for someone(s) to coordinate a Youth Ed subcommittee.

**Other status and information reports-**

Old Business:

**Outreach**

501(c)(3) update: Marsha Brown-

Marsha Brown is working on the reimbursement process. The Treasurer's position in the process is also being worked on.

St. Charles Historic Gardens: Terri Scheer-

The First State Capitol garden site has several small projects in progress. Joe Walker reported the St. Charles County Parks Department is moving forward with us to establish some long-term garden plans. Maps of the site have been secured and ready to use in this endeavor.

There will be meetings in November with the Park staff to begin putting some of the long term garden plans in place.

St. Charles Farmer's Market table: Patti Kolek-  
Done for the year

Paul Hendricks award: Val Mertz-  
Nominations may be closed as of Oct. 1<sup>st</sup>.

New Business:

Officer elections-

Beka Davis's term is up and she will not be pursuing another, Joe Walker will begin preparations for the SC to host elections for positions who have terms ending this year.

Pearce Hall, an alternative high school in the Wentzville school district, approached MG with hopes of a future partnership or collaboration. Joe Walker will work on establishing communication and confirmation on what assistance they would like to receive from us.

Assisted Living at the Meadowlands in O'Fallon, MO.-

Looking to bring more educational and informative presentations to their activity program. Has invited MGs to present. Joe Walker will investigate further.

Budgeting for next year-

The group discussed possibly allocating dollars to offer any of the following:

'scholarships' to community members wanting to take the MG program

'scholarships' for the Dig In registration

'scholarships for 4H' - college or junior college

money for our specialists to attend workshops, etc.

Discussions will continue further in upcoming meetings.

Good of the Order:

Next SC Meeting Date: November 12, 2021

Meeting was adjourned at 10:48 AM

Respectfully submitted,

Rebekah Davis